



Best Available Copy

SW-A-003796
ADMIN RECORD

United States Department of the Interior

FISH AND WILDLIFE SERVICE

Mountain-Prairie Region

IN REPLY REFER TO:

USFWS/MB PERMITS

MAILING ADDRESS:

Post Office Box 25486
Denver Federal Center
Denver, Colorado 80225

STREET LOCATION:

134 Union Blvd.
Lakewood, Colorado 80228

NOV 01 1995

Dear Permittee:

This letter serves to advise you that your Annual Report for calendar year 1995 is due in this office NOT LATER THAN JANUARY 10, 1996. Secondly, please be aware that your permit may also require renewal. In order to determine if your permit requires renewal, please refer to the following information in Block 7 of your permit:

If the date is 12/31/95, your permit will expire this year and you need to request renewal. Please include a check or money order, payable to the "U.S. Fish and Wildlife Service", with your annual report. When applicable, we have indicated "FEE EXEMPT" status on the mailing label.

If your permit expires at a later date, you are required only to submit your annual report as outlined in the conditions of your permit.

Due to the number of renewals, processing may lapse into calendar year 1996; however, 50 CFR 13.22(c) allows you to continue activities under the expired permit, provided you have submitted a written request for renewal, annual report and \$25 processing fee (if required).

If you desire amendment(s) to your permit, please be advised that 50 CFR 13.22(a) requires a written statement concerning any changes in your permit since the last amendment or annual report. REQUESTED CHANGES ARE NOT AUTHORIZED UNTIL YOU RECEIVE THE RENEWED PERMIT OR AMENDMENT.

When preparing your annual report, please keep in mind that "negative" responses are also required. Please include this cover letter, your daytime telephone number and permit number with your annual report. FURTHERMORE, FAILURE TO SUBMIT AN ANNUAL REPORT AND/OR REQUEST FOR RENEWAL WILL RESULT IN CANCELLATION OF YOUR PERMIT.

If you have any questions concerning this matter, please contact me at (303) 236-7890 X 29.

Sincerely yours,

Don L. Axtell

Don L. Axtell
Legal Instruments Examiner